**KAUAI COMMUNITY COLLEGE**

**FACULTY SENATE (F.S.) MEETING**

**FRIDAY April 13, 2012 (12:15 to 1:30 p.m.)**

 **Room: NSCI**

PRESENT: Brian Cronwall, Gigi Drent, Sharon Milan, Becky Santos, Stephen Taylor, Loni Delaplane, Ed Coll, Alan Boyes, Isaiah Kaauwai Gordon Talbo, and Judy Toy. Guest: Jeff Mexia, Creighton Fujii, Tim Stuck, Candace Tabuchi, Pat Mcgrath, Esther Miller

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| **TOPIC**  | **DISCUSSION** | **ACTION** |
| CALL TO ORDER and INTRODUCTIONS | The meeting was called to order by Gigi Drent, Chair at 12:15 p.m. |  |
| APPROVAL OF MINUTES | Minutes approved for meetings dated:March 9, 2012Motion – A. Boyes2nd – J. Toyw/corrections:1. Correct last line for meeting dates
2. Math 26 - …upon completion… cross out 24 and replace with 21.
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| UHCC PolicyRELATED UNIVERSITY POLICY: EXECUTIVE POLICY, E5.209, UNIVERSITY OF HAWAI’I SYSTEM STUDENT TRANSFER AND INTER-CAMPUS ARTICULATION | Policy currently states:“To graduate with a degree from a University of Hawai’i Community College, a/the student must have earned a minimum of 12 credits of program courses in the degree / major from that college.” Policy voted at system level to remain the same. G. Drent presented our KCC FS requests to consider 15 – 18 credits as opposed to 12. However, all other campuses in majority for 12 credit. |  |
| ACADEMIC POLICIES REPORT - Definition of Credit Hour | S. Taylor attended intercampus meeting and reported that in addition to defining a credit hour that is compliant with federal guidelines, the feds want a policy to ensure the campus is meeting the policy.Other issues being discussed at the intercampus meetings:1. How should contact time be defined for CTE lab courses?
2. How do we be sure that we are following the policy?
3. How do our distance education courses meet the requirements?

KCC definition of a credit hour currently is defined as: 1 class hour+ 2-3 study time outside of class |  |
| AAS Degree IssuesACCJC | Upon review of KCC AAS degrees, ACCJC noticed lower level courses and questioned the validity of the lower level courses and how it affects the value of an AAS degree. KCC AAS degrees are currently listed as approved ACCJC degrees. ACCJC requirement is that Gen Ed courses need to be transfer level.Concerns were voiced by faculty regarding the difference between an AAS and AS degree and if the AAS degree designation will be retired. | Tabled until additional information and clarification is received from ACCJC |
| Washington DC display | The UH System will have a display at the Washington DC Hall. If anyone is interested in displaying anything, please call Chancellor Cox. |  |
| KCCMSexual Assault Policy | Isaiah Kaauwai provided an update on behalf of Frances Dinnan. The KCC sexual assault policy is currently in review with legal affairs.Approved:Motion: B. Cronwall2nd: S. Taylor |  |
| ITAC Vision Plan | Members of ITAC attended to discuss the drafted vision plan. Comments offered were:1. All divisions, including student government, should be represented on the committee. Currently, members are appointed by the Chancellor based on a nomination list generated by existing ITAC members.
2. Accreditation recommendations should be considered and included in plan.

Approval to support the ITAC vision plan w/comments to be incorporated:Motion: B. Santos2nd: A. Boyes |  |
| MATH 26 ISSUE  | Math 26, a five credit course, will eventually replace Math 24. Spring 2013 is Math dept. current goal of transition. Discussion surrounded the possibilities of fast tracking the curriculum process related to this change.In addition to the college conversation, the Math faculty would like to gain support from the faculty (i.e. faculty senate), to help move the proposed change through the process seamlessly.Concerns also were discussed regarding the relevance of this issue being a faculty senate issue or strictly a curriculum issue. | Tabled for future discussions. |
| DL Committee | E. Coll motioned at March 9, 2012 FS meeting to have DL Committee disbanded as it has no standing. Current structure of campus committees does not include DL Committee. Concern is that DL Committee tasks are duplicative of curriculum and assessment committee responsibilities.E. Coll rescinded his motion to disband the DL committee.Facts and issues discussed:1. DL Committee was originally formed under Peggy Cha.
2. DL committee tasks appear to duplicate curriculum and assessment committee responsibilities.
3. Will the DL committee and ITAC also have duplicative responsibilities?
4. Curriculum is not experienced in DL and therefore has needed the DL committee’s expertise in DL curriculum specific matters.
5. Should DL Committee be promoting more DL on campus?
6. Other DL related committees existing in the system are: UHCC Strategic system DL committee and ACCFS Faculty DL committee.
7. ITAC vision does not currently include approving courses for curriculum purposes.
8. Alternative structures of housing the DL committee within the campus organizational chart were offered.
9. Other DL committees nationwide have a strategic plan, mission statement and assess the quality of ongoing DL courses.
10. Can a DL coordinator, similar to a WI coordinator, be considered to assist with curriculum needs?

Based on the discussion, the following motions were approved:1. Adopt a DL committee under the FS umbrella
2. Create a DL coordinator designation, to be appointed by the VCAA, to assist curriculum with DL related curriculum issues.

Motion: S. Milan2nd: A. Boyes |  |
| Adjournment | Meeting adjourned at 1:30 p.m. | Next meeting TBD - - Fall 2012 |

Submitted by:

Becky Santos