

Kaua'i Community College  
FACULTY SENATE  
Minutes for 11/14/14

Topic	Discussion	Action
Call to Order	The meeting was called to order by Chair Anne McKenna at 12:15 pm in the Library Conference Room 122.	
Attendance	Anne McKenna, Jonathan Kalk, Ann Kennedy, Gordon Talbo, Mary Alexander, Laura Dillman, Cheryl Stiglmeier, Brian Cronwall, Cherie Mooy. Guest: Pat McGrath. Absent: Creighton Fujii, Diane Johnson, Loni Delaplane.	
Minutes	10/24/14 minutes were distributed and reviewed.	Cherie motioned for approval, Cheryl seconded, and the motion was carried.
New Business		
I. Prior Learning Assessment Program Update	<p>Pat McGrath shared there is a 2012 state law requiring universities and colleges to offer prior learning assessments (PLA). There are different methods of assessment, one being credit by exam. Stipends for developing PLAs are grant funded, short-lived, and meant to build a test bank for courses most likely to be challenged by students. Back in 2012, Pat served on a PLA steering committee which developed a system-wide PLA policy that all campuses should now be implementing. The steering committee now serves only as a resource regarding PLA, but does not hold the responsibility to see that PLA is happening at respective campuses. The Assessment Committee agenda at the end of 2013 stated "PLA is now being handled by an ad hoc committee housed under Student Services." The designated PLA Chair at the time was Leah Michaels, but she has since left.</p> <p>PLA is in need of someone to take charge of it, and also needs a place to operate on campus. There is no process to make PLAs happen. Kevin Mince and the Rural Development Program (RDP) received funding and will provide assistance through Hiyaguha Cohen, PLA Coordinator, but will not take charge of PLA. There was a list distributed by Kevin that comprised of selected courses relating to particular certificates offered through the grant which were geared for adult students. This list included two sections, the first for indicating if courses already had PLAs in place, the second for indicating if one would consider accepting PLAs for those courses.</p> <p>It was moved and seconded that a recommendation be made to the Chancellor that the VCSA be responsible for PLA implementation. All were in favor and the motion carried.</p>	
II. UHCC Faculty Subgroup on Academic Policies	Jon reported that there are two major items being discussed in this system-wide subgroup: 1) N grades, and 2) residency requirements for certificates. Regarding N grades, the system looked at results of the grading policies survey from last year and would like to eventually see all colleges utilize similar N	Senators to gather feedback from Divisions by next FS meeting.

	<p>grade policies. A more uniform approach would help students who are transferring among different campuses. Currently, the majority approach with this policy is using N grades for remedial/developmental courses only, not college level courses. The system would like to determine if our campus would be open to an N grade for remedial/developmental courses only policy, and if not, what are the arguments for maintaining our current policy?</p> <p>It has already been determined that a minimum of any 12 credits (20% of 60 total credits) are required for a student to graduate with a degree from a certain campus. No current agreement exists for certificates. Thus a proposal is being drafted to address this issue similar to the approach for degrees—a student may graduate with a certificate from a certain campus if any 20% of credits are earned for that certificate.</p>	
III. UHM Quantitative Reasoning Draft Definition and Draft Hallmarks	Senators were asked to review these documents and bring to Divisions for feedback by the next FS meeting.	Gather feedback from Divisions by the next FS meeting.
IV. Revisions to Diversification Board Application Form	Tabled.	
V. Makaloa Council Proposed Hiring Policy	Tabled. Proposal draft is posted to the FS website for retrieval and distribution to Divisions.	Gather feedback from Divisions and send comments to Anne.
	Old Business	
I. Curriculum Committee CO Review Process Ad Hoc Committee	<p>Cherie mentioned that an email was sent to the Curriculum Committee (CC) to initiate a meeting.</p> <p>Mary reported on the CC meeting attended and commented that the members were extremely responsible, efficient, motivated, and thorough. There were 12 CO approvals in that meeting. It was brought to question whether CO approvals consistently happens as such since there have been a backlog of course approvals for courses submitted by the deadline. Assignments of courses and the order in which assigned are important to know. Mary to inquire about how these items are handled.</p>	Ad hoc group to present an update at the December 5, 2014 FS meeting.
II. Faculty Senate Charter Revision-Standing Committees	<p>Ann and Jon worked on updating “Section 3. Standing Committees” by striking out “c. Building and Grounds Committee” and adding “b. Distance Learning Committee.” Senators were asked to review and provide comments and recommendations by the next FS meeting.</p> <p>There ensued a discussion about the Budget Advisory Committee and whether it should be revived.</p>	Senators to review Section 3 and bring comments to the next FS meeting
III. Professional Expectations of	This item was tabled—awaiting more documentation from HED. It was brought up that during the next discussion of this topic	

Faculty Regarding Peer Relations, Collegiality, and Civility	two questions be addressed, 1) why are we doing this, and 2) what use will this code have once finalized?	
IV. ACCFSC Proposed Memorandum of Agreement	Divisions were asked for comments gathered from their respective areas. BED reported that faculty responded with “no comments.” Anne will report back to ACCFSC “as is.”	
V. 2014 UH Faculty Work Life Survey Results	Jon will ask the Institutional Researcher to identify specific challenge areas from the survey results.	
VI. UH President Lassner and FS Meeting 10/31	The Chair asked for comments about the meeting and discussions ensued.	
	Announcements/Adjournment	
I. Next Meeting	December 5, 2014 at 12:15 pm in the Library Conference Room 122.	
II. Adjournment	The meeting was adjourned at 1:30 pm.	

Minutes respectfully prepared and submitted by Ann Kennedy.

- Attachments:
- a. Agenda
  - b. Quantitative Reasoning Draft Definition and Hallmarks
  - c. Makaloa Council Proposed Hiring Policy
  - d. Faculty Senate Charter Revision-Standing Committees