Kauai Community College

FACULTY SENATE

Minutes (Draft) for 5/6/2016

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| Topic | Discussion | Action |
| Call to Order | Chair Anne McKenna called the meeting to order at 12:20 in OSC 204. |  |
| Attendance | Present: Mary Alexander, James Andrews, Loni Delaplane, Laura Dillman, Will Dressler, Jonathan Kalk, Steve Nakata, Justin Carvalho, Cheryl Stiglemier, Sandy Magnessen, Rick Randolph, Victoria MathisAbsent: Georgeanne Purvinis, Pua Palmeira, Greg Shepherd |  |
| Minutes | The 3/11 minutes were distributed and reviewed. | Approved |
|  | The 4/22 minutes were distributed and reviewed.Two changes were made: Loni Delaplane was absent.Justin Carvalho attended as a guest. | Approved with changes as noted |
|  | FS Committees and Boards Update |  |
|  | Please read updates on these committees via the links on the Faculty Senate website.  |  |
| Year-End Reports due | Year-end reports are due for all boards by the end of the semester. |  |
| ACCFSC & CCFSC | The CCCFSC is asking for volunteers to serve on a committee to develop the four most common eCafe questions for faculty across all Divisions. Justin Carvalho volunteered to serve.However, discussion ensued on our concerns about the change in the eCafe policy which requires evaluation results to go to the Division Chair, each semester, and without context or faculty explanation. Move: to communicate our concerns on eCafe. We do not understand why eCafe evaluations need to go to the Division Chair each semeser, nor do we understand the impetus for revising eCafe.Specific concerns discussed:1. There are no guidelines on how Division Chairs are to use this information or keep it safe. Are Division Chairs supposed to read the evaluations and/or take action on the data in any way, and if so, how?
2. Division Chairs change; who safeguards this sensitive information? In the end, who owns it and controls what is done with it?
3. If the primary purpose of student evaluations is to help faculty improve their teaching, then this policy change may be counter-productive. Faculty are more likely to give unbiased evaluations if they can choose what they share.
4. The results are delivered each semester, without the context and faculty explanation which would enable others to accurately understand and interpret it.
 | Approved |
| UHM Quantitative ReasoningFS→ FQ | Passed: 7 for, 1 against, 1 abstain |  Approved. |
| “S” (Sustainability) Designation | The Faculty Senate will be responsible for determining the process whereby courses will be given the “S” designation on our campus. FS Representatives will discuss this with their constituents and make a recommendation on an approving body for the designation.Please read the [presentation](http://libguides.kauai.hawaii.edu/loader.php?type=d&id=1511692) Justin Carvalho made during the FS 4/22 meeting and share and/ discuss with your constituents. |  |
|  | Continuing Business |  |
| Teaching Equivalencies | VCAA Dire will discuss Teaching Equivalencies with his UHCC counterparts next week. We need to discuss this next semester. |  |
|  | New Business |  |
| Proposed changes to Faculty Evaluation Reference Guide KCCP 4-13 | a-c: change “should “ to “must”a-c: add after each sentence: “If the applicant has evidence from the semester in which the application is submitted, it is the applicant’s decision whether or not to include it.”Anne will check on A) iii (p.2) on limited term appointment faculty evaluations. | Approved. |
| Next year’s Division hair | Victoria Mathis was elected to serve as Faculty Senate Chair.Vote: 1 abstain, 1 vote for Will Dressler, 8 for Victoria MathisHealth Education will need to elect a representative and an alternate. |  |
|  | Adjournment |  |
| Next Meeting |  August 28 2-3:15 PM Room TBA |  |
| Adjournment | The meeting was adjourned at 1:25 p.m. |  |

Minutes prepared and submitted by Mary Alexander