

Kauai Community College
FACULTY SENATE
Minutes for 4/22/2016

| Topic | Discussion | Action |
|----------------------------|--|---|
| Call to Order | Chair Anne McKenna called the meeting to order at 12:15 in OSC 204. | |
| Attendance | <p><u>Present:</u> Will Dressler, Molly Summers (for Mary Alexander), Cheryl Stiglmeier, Jim Andrews, Pua Palmeira, Steve Taylor (for Jon Kalk)</p> <p><u>Absent:</u> Mary Alexander, Jon Kalk, Greg Shepherd, Laura Dillman, Georgeanne Purvinis, Steve Nakata, Loni Delaplane</p> <p>Guest: Justin Carvalho and Ryan Girard</p> | |
| Minutes | The 3/11 minutes could not be approved due to lack of a quorum | Will review at 5.6.2016 meeting |
| | Information Items | |
| Sustainability Designation | <p>Justin Carvalho presented the S-designation proposal. The S-designation will not be a requirement for any program, but will allow students the option to pursue sustainability topics. There will be two designations: 1) S-Focused for courses in which the primary content focus involves sustainability issues, such as a course on climate change; and 2) S-Related, for courses that use sustainability topics, such as an English class with readings on sustainability.</p> <p>There was discussion as to who will be responsible for reviewing S-designation applications. It could be the Diversifications Board, the Sustainability Council, or a new body could be created.</p> <p>Molly Summers pointed out that allowing an S-designation that is not a requirement for any program could set a precedent to allow adding other designations that do not fulfill program requirements. She had previously been told she could not have a Hawaiian Language designation because it did not fulfill a requirement.</p> | Senators will take the information back to the Divisions for review, for recommendations on the reviewing body and on the process for "S" designations. |
| ACCFSC & CCCFSC Reports | <p>Anne McKenna reported that the UH Manoa FS is pushing for a separate Board of Regents for the 4-year institutions.</p> <p>eCafe has been reviewed and revised. Now in process of creating a set of common questions for all faculty. It will also have questions for specific colleges, for specific divisions, and for specific faculty. How do we create a set of questions and who will do this on our campuses? CCCFSC planning to create a committee to develop the 4 most significant questions to evaluate all faculty. In the current version, faculty have to opt in. In future, no one will be able to opt out. The results will automatically be sent to both the instructor and the division chair. The CCCFSC is asking for volunteers from each campus for UHCC committee to develop the common questions.</p> | Senators will ask for volunteers for the committee. We will send one name in to the CCCFSC Chair. |

| | | |
|--|--|--|
| | Continuing Business | |
| Academic Suspension Policy | Pua Palmeira reported that the academic suspension policy is currently available to faculty and students online on the Student Support Services page of the College website. The policy states that students may appeal their probation, and that the counselor makes a decision; there is no need for the counselor to seek approval from the VCSA. The full description of the appeal process for suspension is not, however available in the college catalog. | Faculty Senate members present at meeting recommended that the appeal process for academic suspension be fully described in the college catalog. |
| Curriculum Committee policy on syllabi | The Curriculum Committee voted to accept the recommendation from Faculty Senate that course syllabi no longer be required to be attached to Course Outlines. This new policy is effective immediately. | |
| | New Business | |
| APRU Process | College Council solicits feedback on the APRU process from Faculty Senate. | Representatives will solicit feedback from their divisions. |
| FS Elections | <p>The following representatives were elected to Faculty Senate (alternates in parentheses)</p> <p>Trade-Tech: Jim Andrews (Justin Carvalho) Student Services: Pua Palmeira (Sandy Magnussen) LAH: Mary Alexander SAM: Jon Kalk Academic Support: Will Dressler (Anne McKenna) OCET: Cheryl Stiglmeier (Peggy Lake) HED: TBD BED: TBD</p> | |
| | Adjournment | |
| | | |
| | | |

Minutes prepared and submitted by Will Dressler and Anne McKenna