Distance Learning Committee
Charter and Bylaws
(Approved by DL Committee February, 2015)

Purpose
The Kauai Community College Distance Learning Committee is a standing subcommittee of the Faculty Senate created by the Faculty Senate to address non-curriculum issues that are related to distance education at Kauai Community College.

Role
The committee will:

1. Develop and revise as needed a Charter and Bylaws and submit Charter and Bylaws to Faculty Senate for approval
2. Write, evaluate and update the KauaiCC Plan for Distance Education.
3. Model DL best practices by using DL technology and applications to do the work of the committee.
4. Support faculty members who teach distance courses.
5. Promote distance education.
6. Chair submits a year-end report to the Faculty Senate.

REFERENCE DOCUMENT(S): Kauai Community College Distance Learning Committee Strategic Plan for Distance Learning

Membership
Chair
The KCCDLC members will elect a committee Chair from the committee members by majority vote for a two year term.

Members
Members will serve two year terms. Members will be selected by divisions or units. One member from each of the following with full voting rights:

- Language Arts and Humanities (selected by division)
- Business (selected by division)
- Trade Technology (selected by division)
- Health and Education (selected by division)
- Science and Math division (selected by division)
- Academic Support (selected by unit)
- Student Services (selected by unit)
- University Center (selected by unit)
- OCET (selected by unit)